



**Rocky Mountain House and District  
RECREATION, PARKS & COMMUNITY SERVICES BOARD**

**Meeting Minutes for Wednesday, December 5, 2018  
Christenson Sports & Wellness Centre – Rotary Board Room  
7:30 P.M.**

The regular meeting of the Recreation, Parks & Community Services Board was called to order at 7:30 pm.

**PRESENT:** Gillian Marshall – Chair  
County Councillor Michelle Swanson  
Town Councillor Merrin Fraser  
Town Councillor Scott Collinson  
Phyllis Loewen  
Chelsea Alderson  
Rick Cuerrier  
Shannon Matchett  
Marc Mundell

**ALSO PRESENT:** Roger Smolnicky, Director of Recreation & Community Services  
Bryn Desjarlais, Recreation & Community Services Clerk  
Katie Lutz, Programing & Customer Service Manager

**ABSENT:**

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**

**Addition – 7.3: Skate Park Update**

*Moved by P. Loewen* to adopt the agenda with the addition for December 5, 2018.  
**Carried**

- 3. APPROVAL OF MINUTES**

*Moved by C. Alderson* to adopt the regular minutes of November 7, 2018 with change.  
**Carried**

**4. DELEGATION:**

- None

**5. CORRESPONDENCE**

- None.

**6. OLD BUSINESS**

**6.1 Alberta Masters Games Update**

- There are 14 sports confirmed and approximately 1000 – 1200 participants expected.
- Technical packages have been finalized and are available on the website.
- Facility bookings are currently being done and liability insurance is in place.
- Sponsorship bid packages are in the process of being created and will be sent out to businesses.
- Fundraising will include a raffle for a Ford truck with tickets selling for \$25.00 each. A casino night will be held in the next three (3) months as well.
- Registration will begin in March.
- Social media promoting of the Games has begun.
- A participant handbook is being finalized.
- A Volunteer Director is needed as well as a Games Manager.

**Received for Information**

**6.2 CSWC Statistics & Event Schedule**

- K. Lutz briefly reviewed the stats for November 2018.
- A local group has formed a committee to organize a marathon and it is being planned for 2020.
- Rocky Mountain House is a torch stop for the Canada Games.

**Received for Information**

**6.3 NSRP Update**

- The Rocky Mountain Chuckwagons attended the Town Council meeting on December 4, 2018 and clarification was provided and concerns were addressed.
- CFEP grant declined funding for the road but is still considering the remaining funding.
- The Town was granted an extension to raise further funding.
- The Chuckwagons are reconsidering their funding and support on the CFEP grant.
- The RASA lease is up in 2020 and the assets are being discussed at this time.
- The Town will operate NSRP and no Part Nine Company will be formed at this time.

**Received for Information**

## 7. NEW BUSINESS

### 7.1 Operational Budget TBD

- The budget is still in an ongoing process and will be entering into the final phase.

**Received for Information**

### 7.2 Sport for Life Conference and Leadership School

- The Sport of Life Conference is being held in Gatineau Quebec, January 22 – 25, 2019.
- L. Davis of Play West Country will be the attending representative.
- L. Button has applied for Leadership School and Marc Mundell has completed Leadership School.
- The information received from past and future conferences will be shared regionally.
- L. Button will be leading a Fast and Female project for girls in sports.
- Training projects will be planned for 2019.

**Received for Information**

### 7.3 Skate Park Update

- A larger and upgraded Skate Park is in the Rec Master Plan.
- There has not been a group formed or fundraising for this project. The Town would like to see a initiative be taken to form a group for the project and take pride in the skate park.
- Approximately 40 – 50 kids use the Skate Park in the evenings, it is a well-used area.
- A Calgary based company has put forward concepts for a new park and will be building a park in Innisfail this spring, we have been invited to come take a look.

**Received for Information**

## ADJOURNMENT

- Next meeting is scheduled for January 9, 2019 at 7:30 PM in the Rotary Board Room.

Moved by S. Matchett to adjourn the meeting.

**Carried**

Being that the agenda matters have been concluded the regular meeting of the Board adjourned at 8:13 pm.

These minutes approved this 9<sup>th</sup> day of January 2019.

  
Chairperson

  
Recording Secretary