

MINUTES
MUNICIPAL PLANNING COMMISSION
SEPTEMBER 3, 2019
8:00 a.m.

Call to Order at 8:00 a.m.

PRESENT: Chairperson Len Phillips (Town Councillor)
Vice-Chairperson Glenys Kent (Member at Large)
Councillor Randy Brown
Donald Verhesen, Member at Large
Randall Sugden, Member at Large (arrived at 8:01)

STAFF: Charlene Johnson, Senior Development Officer
Michael Fitzsimmons, Assistant Development Officer

ITEM 1 – AGENDA

1.1 Additions or Deletions

Moved by Donald Verhesen, Member at Large, to approve the Municipal Planning Commission agenda of September 3, 2019.

Carried

ITEM 2 – MINUTES

2.1 MPC Meeting Minutes - July 16, 2019

Moved by Vice-Chairperson Glenys Kent (Member at Large), that the Municipal Planning Commission meeting minutes of July 16, 2019, be approved

Carried

ITEM 3 – DEVELOPMENT PERMIT APPLICATIONS

3.1 DISCRETIONARY USE – HOME OCCUPATION CLASS 2

Applicant: Trueman Clark
Land Use Designation: General Residential (R-2)
Legal Land Description: Lot 8B / Block 25 / Plan 832-0673
Development Permit #: 19/40

Assistant Development Officer, Michael Fitzsimmons presented the report covering regulations for the *Land Use Bylaw 11/11LU*, and *Transportation of Firearms and Other Weapons by Businesses Regulations (SOR/98-210)*, and *Firearms License Regulations (SOR /98-199)*.

Discussion by MPC members on how to ensure that provincial and federal regulations will be followed after the business license is issued. Conclusion that business owners are responsible to ensure they are meeting all regulations and other governing bodies to follow up. There was also a discussion about the amount of inventory that would be kept on the premises at one time. Advised by development officer that there were 50 max sales per year but development officer was unsure how much inventory would be held at one time. Mr. Fitzsimmons advised that RCMP approval must be given prior to an issuance of a Town business license.

Moved by Chairperson, Len Phillips that Development Permit #19/40 be approved with the additional condition that adjacent landowners up to two houses away be notified of the development.

Carried

ITEM 5 – DEVELOPMENT PERMITS STATS

5.1 Development Permits issued as of August 30, 2019

Moved by Councillor Randy Brown, to accept the development permits as information.

Carried

ITEM 6 – BUILDING PERMIT STATS

6.1 Building Permits Issued as of August 30, 2019

Moved by Randall Sugden, Member at Large, to accept the building permits as information.

Carried

Adjournment:

Moved by Chairperson, Len Phillips to adjourn the Municipal Planning Commission meeting at 8:27 am.

Carried



LEN PHILLIPS
CHAIRPERSON



CHARLENE JOHNSON
RECORDING SECRETARY

/cj