

# **MAYOR'S RECOGNITION AWARDS PROGRAM**

## **DETAILED CRITERIA/GUIDELINES**

*(Please read carefully before completing nomination form)*

### **PURPOSE:**

To recognize achievement and volunteer service by individuals, teams or groups who, through their efforts and/or accomplishments, have enhanced the image of, or made significant contribution to the community of Rocky Mountain House.

### **CATEGORIES:**

The program honors recipients in five categories:

**ATHLETICS**

**FINE AND PERFORMING ARTS**

**CITIZENSHIP – two categories**

**YOUTH AWARD – new category**

**MAYOR'S SPECIAL AWARD**

### **NOMINATIONS:**

Nominations are the responsibility of the public. Candidates shall be nominated by at least two individuals, neither of whom may be a member of the nominee's immediate family. The deadline for submission is February 20, 2012. **Posthumous nominations cannot be accepted.**

### **PROCESS:**

A **Selection Committee** of three to five members is appointed each year by the Mayor. It acts as a jury and is responsible for selecting the winners in all categories. The Selection Committee is an independent body whose decisions are final.

In the case of candidate(s) for the Mayor's Special Award, the Selection Committee shall seek ratification by the Mayor.

The Selection Committee reserves the right to assign a nomination to an alternate category provided the nominator agrees to the reassignment.

Award presentations will be made at a ceremony to be conducted annually at the Rocky Chamber of Commerce banquet.



## **ATHLETICS AWARD**

### **Purpose:**

To recognize an individual or team for outstanding achievement at the national, provincial or local event or competition.

## **GENERAL INFORMATION**

Candidates may have competed at an amateur or professional level.

Candidates shall be considered for an award in the year immediately following the year in which the achievement and performance occurred. Nominations for a specific achievement will not be considered in any other year.

Nominations shall be considered only on the basis of standing in an event or competition as opposed to achievement or service to the sport.

There is no limit to the number of awards that may be presented in this category in a given year.

Achievement must have enhanced the image of the community of Rocky Mountain House there is no age limit for this category.

### **ATHLETICS CATEGORIES:**

#### **Individual**

#### **Definitions:**

- **Individual Event:** A single activity contest. (e.g., a 50 m free style swim)
- **Individual Competition:** A multiple activity contest made up of more than one event. (e.g., a swim meet)

Candidates shall be considered for an award if they have competed well at an event or competition.

Individuals shall attain a higher standing in an event or competition in a given sport to be eligible for subsequent awards; and a span of one year must elapse before a previous Mayor's Recognition Awards recipient will be considered for an additional award, subject to the discretion of the Selection Committee.



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**Team**

**Definitions:**

- **Team Event:** A single activity contest with two or more participants. (e.g., a 200 m free style relay swim)
- **Team Competition:** A multiple activity contest with two or more participants made up of more than one event (e.g., a hockey tournament)
- **Coaching:** A minimum five (5) years.

A Team shall be considered for an award if they have placed high or competed well in an event or competition.

Teams meeting the above criteria shall be eligible to receive the award on more than one occasion; however, a span of one year must elapse before previous Mayor's Recognition Awards recipients will be considered for an additional award, subject to the discretion of the Selection Committee.

**FINE AND PERFORMING ARTS AWARD**

**PURPOSE:**

To recognize an individual or group gaining local acceptance or recognition of outstanding achievement in one or more of the arts.

The recognition may be for:

- a specific achievement
- a series of accomplishments over time.

It is the intent of this award to recognize individuals and groups of individuals as opposed to institutions, organizations or programs in which they may be participating.

**GENERAL INFORMATION:**

**Definitions:**

- **Arts:** For the purpose of this award, includes literary, visual, musical, performing, film, video, and architectural arts, or other artistic categories.
- **Group:** Two or more individuals assembles together and have some common



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purpose (e.g., Barbershop Quartet)

Candidates may hold amateur or professional status; however, the achievement must have enhanced the image of the community of Rocky Mountain House.

Candidates may be considered for an award:

- a) in the year immediately following the year in which the specific achievement occurred; or
- b) in recognition of a series of accomplishments over time.

Nominations shall be considered on the basis of acceptance or recognition of outstanding achievement in one or more of the arts.

There is no limit to the number of awards that may be presented in this category in a given year.

A span of one year must elapse before a previous Mayor's Recognition Awards recipient will be considered for an additional award, subject to the discretion of the Selection Committee.

### **CITIZENSHIP AWARD**

**PURPOSE:** To recognize:

- a) **Distinguished Voluntary Service** which has had a significant impact in the community of Rocky Mountain House,
- b) **Voluntary Service**, over a minimum of ten (10) years, which has an identifiable benefit to the community of Rocky Mountain House.

**GENERAL INFORMATION:**

**Definition:**

- **Volunteer:** A person who provides a service for which no salary is paid, but who may recover out of pocket expenses.

Candidates shall be individuals.

A maximum of twenty awards will be presented in this category in a given year.



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**DISTINGUISHED VOLUNTARY SERVICE**

Distinguished voluntary service shall be identified as having a significant impact in the community of Rocky Mountain House.

**VOLUNTARY SERVICE (minimum 10 years)**

Continuous voluntary service shall be for volunteer work which has an identifiable benefit to the community of Rocky Mountain House.

The ten (10) years of voluntary service shall be continuous and may have occurred with more than one organization in Rocky Mountain House.

**YOUTH AWARD**

Recognizing an individual 19 or younger who has contributed a positive impact within the community, locally, provincially, or nationally, through a personal or individual commitment or within an organization. The length of this service should be no less than over the course of one year. It may be through a series of acts over time or one individual act of service.

A span of one (1) year must elapse before a previous Mayor's Recognition Awards recipient will be considered for an additional award, subject to the discretion of the Selection Committee.

**MAYOR'S SPECIAL AWARD**

**PURPOSE:**

To recognize an individual, whose service or achievement at the local, provincial, national or international level has been of singular significance, has enhanced the image of the community of Rocky Mountain House, and whose accomplishments are not adequately described within the framework of the criteria for the Athletics, Fine and Performing Arts or Citizenship categories.

The Mayor's Special Award is the highest possible recognition from the Town of Rocky Mountain House.

Nominees shall be individuals who have demonstrated any of the following:

- Humanitarianism



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- Exceptional achievement in a profession, sport or the arts
- An act of heroism or bravery

The Mayor's Special Award may not necessarily be presented each year. On occasion more than one award may be presented in a given year; however, a span of three years must elapse before a previous Mayor's Recognition Award's recipient will be considered for an additional award, subject to the discretion of the Selection Committee.





TOWN OF ROCKY MOUNTAIN HOUSE  
MAYOR'S AWARD  
NOMINATION FORM

Select the correct category for your nominee, and on a plain sheet of paper in 100 words or less provide detailed information as to why your nominee should be recognized for this award. **Type or print clearly.** In order for nomination to be considered, all sections of this form must be completed. Posthumous nominations cannot be accepted. For further information please contact: Mayor Fred Nash [Mayor.Nash@rockymtnhouse.com](mailto:Mayor.Nash@rockymtnhouse.com) or 403-845-2866

PERSON DOING THE NOMINATING: \_\_\_\_\_  
(Please print)

Mailing Address: \_\_\_\_\_  
(Street) (Municipality) (Postal Code)

Day Time Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

NOMINATION SECONDED BY: \_\_\_\_\_  
(Please print)

Mailing Address: \_\_\_\_\_  
(Street) (Municipality) (Postal Code)

Day Time Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE COMPLETE THE FOLLOWING INFORMATION ABOUT YOUR NOMINEE:**

(Nominator may not be a member of the nominee's immediate family)

NAME OF PERSON/TEAM/GROUP BEING NOMINATED: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(Street) (Municipality) (Postal Code)

Day Time Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Date of Achievement: \_\_\_\_\_  
(If applicable)

For which award is this nomination submitted:

- |  |  |
|--|--|
| <input type="checkbox"/> Athletics                                     | <input type="checkbox"/> Fine and Performing Arts        |
| <input type="checkbox"/> Citizenship - Distinguished Voluntary Service | <input type="checkbox"/> Youth Award                     |
| <input type="checkbox"/> Citizenship - Voluntary Service               | <input type="checkbox"/> Mayors Special Award            |
| Is the nominee aware of this nomination?                               | <input type="checkbox"/> Yes <input type="checkbox"/> No |



**DEADLINES FOR NOMINATIONS IS FEBRUARY 20, 2012 @4:30 PM**

The completed package can be mailed, faxed, e-mailed or dropped off to:

The Town of Rocky Mountain House  
c/o Mayor's Recognition Awards  
Selection Committee  
Box 1509

E-mail: [town@rockymtnhouse.com](mailto:town@rockymtnhouse.com)

Rocky Mountain House, AB T4T 1B2

Fax: 403-845-3230