

TOWN POLICY NUMBER: 008/1999

REFERENCE:	ADOPTED BY:	SUPERSEDES:
	TOWN COUNCIL	002/94 & 005/98

PREPARED BY:	EFFECTIVE DATE:
PLANNING & DEVELOPMENT	July 6, 1999

TITLE: PROCEDURE FOR EXEMPTION OF BUILDING PERMITS

POLICY STATEMENT

To establish a written policy, approved by Council, to deal with applications for residential improvements (providing there are no structural alterations), decks below 2 feet above grade, basement renovations (providing there are no structural alterations), retaining walls and miscellaneous.

ADMINISTRATION PROCEDURE

These applications shall be exempt from requiring a building permit. However these applications shall require a development permit except for decks below 2 feet above grade.

Commercial / Industrial building renovations applications shall be exempt from requiring a building permit if the construction value is under \$5,000.00.