Statement Respecting Compliance – Application

(7 – 10 business days for processing, if additional permits are not required)
(Failure to complete the Form in its entirety may delay your application)

Planning and Community Development, Box 1509, 5116 – 50th Avenue, Rocky Mountain House, AB T4T 1B2

Cost of Service (fees subject to current fee schedule)

Residential	$75 [with RUSH $125 (2 Business Days)]
Non-Residential	$100 [with RUSH $175 (2 Business Days)]
Revised Statement	$50
Copy of Title	$10 (if not provided)

Number of Copies Submitted:___________

Please submit at least two original copies of the Real Property Report (RPR) completed by an Alberta Land Surveyor. Photocopies, digital copies and faxed copies of the RPR will not be accepted.

Applicant Name:________________________________ Age of RPR: _______________ Note: A Statutory Declaration is required for RPRs that are not current.

Applicant Address:____

_________________________________ City   ___________________________ Province   ____________________ Postal Code

_________________________________ Phone Number   ___________________________ Alternate Phone Number   ____________________ Email

Property Address:______________________________________ Subdivision:________________________________

Legal Description: Lot_____________ Block_____________ Plan_________________________

(if applicable) Quarter ______ Section ______ Township ______ Range ______ Meridian ______

When your Compliance is ready do you want us to: ☐ contact you for pick up ☐ mail it out

____
Signature of Authorized Applicant (Landowner or Authorized Representative)

Collection and use of personal information
Personal information that is collected as part of this form will be used to facilitate contact and process Statements Respecting Compliance applications. Collection is authorized under section 4(c) of the Protection of Privacy Act (POPA) and is managed and protected in accordance with the Act. Questions about the collection may be directed to the Access to Information and Protection of Privacy Officer at Legislative@trmh.ca or by phone at 403-845-2866.

Office Use Only

Date received: ________________________________ Number of copies: ___________________________

Amount paid: _________________________________ Receipt number: ____________________________

Zoning: _____________________________________ Roll number: ______________________________

Date Completed/Notification Sent: ______________________________________

Comments: ____

Payment Information: The information below is collected and will only be used to make the authorized credit card payment for this approved one-time amount. The information will only be copied, distributed or otherwise disclosed with prior approval. This information will be processed and then immediately destroyed.

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Please contact Planning and Community Development at 403-847-5260 to pay by credit card over the phone. Alternately, a cheque can be mailed in to Planning & Community Development, Box 1509, Rocky Mountain House, AB T4T 1B2 with the request, or paid in-person at 5116 50th Avenue, Rocky Mountain House, AB.

Completed form to be submitted as part of the Statement Respecting Compliance application to Planning and Community Development. Information provided will be used during the review of the application. Application will be stored in the property file and retained in accordance with the Town's document retention policy.