

For Internal use

Name of Council Member:	Mayor Tammy Burke	GL Codes:	Code	Total
Date:	Feb 22, 2019	Salary	2-10-11-02-2151-6001	4490.00- 4405.00
Up to 4 Hours - \$155.00		Travel & Subsistence	2-10-11-02-2211-6001	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
4 Hours - 8 Hours - \$240	.00	PD/Workshops	2-10-11-03-2148-6001	415.00
8 Hours or more, or AUN	1A, RMA and FCM - \$330.00	an inter a anter		

January	February	March	April
Мау	June	July	August
September	October	November	December

Date D-M-YR	Type of Meeting Attended (ie. Regular Council Meeting, Special Coun	cil Meeting, etc.)		Council Activity Board -BD Prof Dev-PD Relations – PR Workshops - TWS	Meeting Time (to the ¼ hour) ie. 1.75	Daily Meeting time	Daily Total
			2,900.00 / M				
			1,300.00 / M 1,200.00 / M			-	2,900.00
Jan	CAEP			BD	2		155.00
28/19		· · · · · · · · · · · · · · · · · · ·					
Feb	Council Meeting		7		2.5		155.00
5/19							
Feb	CAEP Strategic Planning (Full day)	@ Sylvan Lake and then drove	to Calgary	BD	8.5	8.5	330.00
6/19	for Emerging Trends			8			
Feb	Emerging Trends in Calgary and d	rive home		PD	9.5	9.5	330.00
7/19							
Feb	ICF			BD	2	2	155.00
11/19							

Feb	Campus Alberta Central (Olds College) and travel	BD	6		
12/19 Feb	Finance Committee Meeting	BD	1		
12/19			-		
Feb	Council Meeting		1.75	8.75	330.00
12/19		-			
Feb	Land Development Task Force	BD	2	2	155.00
13/19					
Feb	Council Meeting		3.5		155.00
19/19					
Feb	Chamber luncheon	PR	1.5		
20/19					
Feb	Policing Committee	BD	3.5	3.5	240.00 155.00
20/19				5.5	155,00
			3.	TOTAL	4905.00

4820.00

Page 2 of 2

 Regular Council Meetings. Special Council Meetings/Committee of the Whole. Board, Committee and Commission Meetings (Note: Alternates can claim a maximum of three (3) Meetings per year when accompanied by the next second pair of the context of the period for the period for the context of the period for the peri	 Preparation of Council/Committee Meetings. Ceremonies, Grand Openings, Parades, Banquets, Social Events, by formal written invitation, in Official Duties. Meetings with Administration.
 Board, Committee and Commission Meetings (Note: Alternates can claim a maximum of three (3) Meetings per year when accompanied 	formal written invitation, in Official Duties.
claim a maximum of three (3) Meetings per year when accompanied	 Meetings with Administration.
by the main members. Alternates will be paid full per diem and expenses when attending in place of the main board member.	
 Planning, Budget and Strategic Initiative Meetings. 	 Dealing with and responding to Public Concerns.
 Attendance at Conferences, Seminars, Workshops, Council Orientation, and Courses with content related to their appointment. 	Cheque and other Document signing.
 Elected Official Meeting with Municipal, Provincial or Federal Elected Officials, or any Town business conducted out of Town. 	Attendance at Town Social Events
 AUMA (all Council), RMA, FCM (on rotational basis) Conferences. 	Duties of Commissioner of Oaths.
Signature of Claimant: Ramming Burle	Date: Feb 22, 2019.
Supervisor APPROVAL: Roman	Administrator Approval:

THIS PERSONAL INFORMATION IS BEING COLLECTED UNDER SECTION 33(c) OF THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT FOR THE PURPOSE OF PROCESSING EXPENSE CLAIMS IF YOU HAVE ANY QUESTIONS ABOUT THE COLLECTION, CONTACT THE FOIP COORDINATOR, BOX 1509, 5116 50TH AVENUE, ROCKY MOUNTAIN HOUSE, AB T4T 1B2



EXPENSE CLAIM FORM - TOWN OF ROCKY MOUNTAIN HOUSE

Relations

BYLAW 16/15V - MEMBERS OF COUNCIL - Effective November 27, 2017

Name: Tammy Burke

DATE Destination	Purpose	Council Activity Board = BD Prof Dev = PD Public Relaions =PR Town Worksshop = TWS	Other Expense Description ie: Incidentals / parking	Other Expense Amount Incidentals = \$6.01per day	Number of KM's	Mileage Amount per KM @ (\$0.54 per KM)	<u>Total</u> <u>Mileage</u> <u>Amount</u>	Meals Amount Breakfast = \$12.13 Lunch = \$16.08 Dinner = \$22.75	<u>Meals</u> Total	Lodging Amount	PAYROLL Councillor Subsistence 2 hrs to 4 hrs \$119.17 (Out of Town) 4 hrs + \$231.80 (Out of Town) TWS \$142.14	PAYROLL Councillor Subsistence Total
n9+10		Other				- \$0.54	\$ 0.00	None	\$ 0.00		None	\$ 0.00
9009	Regional St	rat P	lannin	g a	×. 33	0.00						660.00
	(Notes from above meeting).											
Jan 16	Land Task	Other				\$0.54	\$ 0.00	None	\$ 0.00		None	\$ 0.00 1 55.
	Force										·	
	(Notes from above meeting):											
						,						
Jan 23	ICF	Other				\$0.54	\$ 0.00	None	\$ 0.00		None	\$ 0.00 155.
Jan 23			Unive	rsite	4	\$0.54	\$ 0.00	None	\$ 0.00		None	\$ 0.00 155.
Jan 23 Jan 24	Red Deer Col		Unive	csite	tion	\$0.54	\$ 0.00	None	\$ 0.00		None	\$0.00 /55. (55.

GRAND TOTAL \$ \$ 0.00

I hereby certify that the whole of the expenditure was incurred on Municipal Business and that the amounts have not been previously paid to me on my behalf.

SIGNATURE OF CLAIMANT: no SUPERVISOR APPROVAL: ADMINISTRATOR APPROVAL:

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í.

DATE: _____

GL ACCOUNT: _____

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Relations # 251,64 Nileage



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EXPENSE CLAIM FORM - TOWN OF ROCKY MOUNTAIN HOUSE

BYLAW 16/15V - MEMBERS OF COUNCIL - Effective November 27, 2017

Name: Mayor Tammy Burke

DA		Destination	Purpose	Council Activity Board = BD Prof Dev = PD Public Relaions = PR Town Worksshop = TWS	Other Expense Description ie: Incidentals / parking	Other Expense Amount Incidentals = \$6.01per day	<u>Number of</u> KM's	Mileage Amount per KM @ (\$0.54 per KM)	<u>Total</u> <u>Mileage</u> <u>Amount</u>	Meals Amount Breakfast = \$12.13 Lunch = \$16.08 Dinner = \$22.75	Meals Total	Lodging Amount	PAYROLL Councillor Subsistence 2 hrs to 4 hrs \$119.17 (Out of Town) 4 hrs + \$231.80 (Out o Town) TWS \$142.14	Total	
Jav	128	as in RD	CAEP Mity to disa	BD	COFR	56-		s Vo o	\$ 0.00	None	\$ 0.00		2hrs	\$ 155.00	
H	tele	conf. in	Motes from above meeting):	ding	Bighorn	Bac	kcow	ntry	`				Q		
				1	1	1		#	- mine		1		1	272 00	
Fe	ebb	Sylven	CAEP Strat. PI	BD	in a local		(32	\$0.54	\$ 0.00	None	\$ 0.00		2 to 4 Hrs (Out of Town)	\$ 550,00	
		hake	Full day strat Drave to Calq (Notes from above meeting):	ary o	after -	FOR E	mer quan c	ing Tr	ends,					9:00-3:00	
			(noted nom above moduly).					-Si	120.36						
Fe	-b7	lalgary	Brownke Emerging	CHHERPD			480 334	\$0.54	\$ 97 20-	None	\$ 0.00		4 Hrs + (Out of town)	\$ 330.00	
		3 (Trends.				54) -								
			(Notes from above meeting):		-T							\$ 0.00	·	\$17	
			L			\$ 0.00	180		\$'`		\$ \$ 0.00	\$ 0.00			
													GRAND TOTAL	\$ \$ ~~~	
I he	ereby cert	ify that the who	le of the expenditure was incurred		Business and the	at the amou	nts have not t	peen previou	usly paid to me	e on my behalf.					
SIG	GNATURE	E OF CLAIMAN	Tammy Burke Digtally signed by Tarry Burke Digtally signed by Tarry Burke	ke 107			DATE:								
SU	PERVISO	OR APPROVAL	:i				GL ACCOU	NT:							
Feb Feb	S PERSONAL	ATOR APPRO	VAL:	Y OF THE FREED	(2.5 K DOM OF INFORMATIC ORATE SERVICES B	ON AND PROTEC OX 1509, 5116 5	TION OF PRIVA	5 SO	HE PURPOSE OF I IN HOUSE, AB T41	PROCESSING EXPENS I 182	SE CLAIMS.	_			
Feb	12	2 - C	AMPUS AB CO	entral	- (DIG	ds Co	(lege)			\backslash					
Cia		27 1	0:00.12:00	- (4 hrs	, trav	vel)	= 6	hrs	.) # :	330.°°		¥ 155	5.00 les	is than 4 hrs
	10	2 -	- * Gas mileage Finance Com Regular Co Land Deup	unci	ĭ = '	2 hr	5	(+-	- 8:40					.20 AU	MA. RMA
Feb	(1Z	· · ·	Land Deup	task-	torce =	d hr	5 1	1 10	5,00	4				FC	M conf.or
Feb	1-10	q -	Recular C	inter	Police	e com	witte	€ ¥ (5	55.00	-			when	combined	time of a is preater



For Internal use

Name of Council Member:	Councillor Jason Alderson	GL Codes:	Code	Total					
Date:	Feb 22, 2019	Salary	2-10-11-02-2151-6004	-2060-00- 1905.					
Up to 4 Hours - \$155.00 4 Hours – 8 Hours - \$240.00 8 Hours or more, or AUMA, RMA and FCM - \$330.00		Travel & Subsistence BD		×					
		Workshops PR							

PAYMENT PERIOD (please circle)

January	February	March	April	
May	June	July	August	-
September	October	November	December	

Date D-M-YR	Type of Meeting Attended (ie. Regular Council Meeting, Special Coun	Council Activity Board -BD Prof Dev-PD Relations – PR Workshops - TWS	Meeting Time (to the ¼ hour) ie. 1.75	Daily Meeting time	Daily Total		
		Mayor Monthly Rate	\$2,900.00 / N				
		Deputy Mayor Monthly Rate Councillor Monthly Rate	\$1,300.00 / N \$1,200.00 / N				1,200.00
Feb 5/19	Council Meeting		+-,,		2.5	2.5	155.00
Feb 12/19	Finance Committee Meeting			BD	1		
Feb 12/19	Council Meeting				1.75	2.75	155.00
Feb 13/19	Land Development Task Force			BD	2	2	155.00
Feb	Council Meeting				3.5	3.5	155.00
19/19		Regrets					

1

Feb	Community Futures	BD	4.25	4.25	240.00
21/19					
				TOTAL	-2060.00-
L		1	1		10 - 5

What Council Members Can Claim: (attendance required)	What is Covered Under Remuneration: (no additional remuneration paid)					
Regular Council Meetings.	 Preparation of Council/Committee Meetings. 					
Special Council Meetings/Committee of the Whole.	 Ceremonies, Grand Openings, Parades, Banquets, Social Events, by formal written invitation, in Official Duties. 					
 Board, Committee and Commission Meetings (Note: Alternates can claim a maximum of three (3) Meetings per year when accompanied by the main members. Alternates will be paid full per diem and expenses when attending in place of the main board member. 	Meetings with Administration.					
 Planning, Budget and Strategic Initiative Meetings. 	 Dealing with and responding to Public Concerns. 					
 Attendance at Conferences, Seminars, Workshops, Council Orientation, and Courses with content related to their appointment. 	Cheque and other Document signing.					
 Elected Official Meeting with Municipal, Provincial or Federal Elected Officials, or any Town business conducted out of Town. 	Attendance at Town Social Events					
 AUMA (all Council), RMA, FCM (on rotational basis) Conferences. 	Duties of Commissioner of Oaths.					

Signature of Claimant: War Supervisor APPROVAL:

Date:	Feb. 22/19	i (
Adminis	trator Approval:	Ag .	

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THIS PERSONAL INFORMATION IS BEING COLLECTED UNDER SECTION 33(c) OF THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT FOR THE PURPOSE OF PROCESSING EXPENSE CLAIMS IF YOU HAVE ANY QUESTIONS ABOUT THE COLLECTION, CONTACT THE FOIP COORDINATOR, BOX 1509, 5116 50TH AVENUE, ROCKY MOUNTAIN HOUSE, AB T4T 1B2



Town of Rocky Mountain House 2019 TRAVEL & EXPENSE CLAIM Policy 002/2019

NAME Address	Councillo	r Alderson		GL Code:			02-22	.11 - 600 48 - 60	4 Tra 104 Ti	nel rainir Men	660.6 Bershiji	Payment 4 4 252.00	Authorized	by:	
				POSITION	Counc	illor									
			8												
DATE	DEPART ARRIVE	DESCRIPTION / GL#	Destination	KMS #	\$0.54		MEALS B	L \$ 16.50	D \$ 23.00	Amou	unt	LODGING EXPENSES	PER DIEM \$6/\$10	OTHER EXPENS	
Feb 14/19	Times	Payment for Alberta Library Conference - registration	Jasper 2019		\$	-	\$ 12.50	\$ 10.50	φ 20.00	\$	-			\$ 2	252.00
Jan 3/19		Airfare for FCM	Quebec City		\$	-				\$				\$ 6	60.64
					\$	-				\$	-				
					\$	-				\$	-	the second			
					\$	-				\$	-				
					\$					\$		s -		\$ 9	912.64
					\$ (A)	-				(B)		(C)	(D)	(E)	12.04
											τοτα	L CLAIM (A+B+	C+D+E)	\$ 91	2.64
	unts claimed hav	penditure was incurred on Town of Rocky Mountain House re not previously been paid to me or on my behalf.	Feb. J2/	19					mi	A C	ute)		3	
Accommodation	n Allowance t or as per rec	0	Personal Expense For each 24 hour p For travel outside of	period spent tr	aveling on	Town	business \$1	10.00 inclu	sive to cov	ver inci	dentals	such as grat	uities, laundr	ry services	s, etc.



For Internal use

		T OT INTEEN		
Name of Council Member:	Councillor Randal Brown	GL Codes:	Code	Total
Date:	Feb 22, 2019	Salary/Board	2-10-11-02-2151-6002	2160.00
Up to 4 Hours - \$155.00		Travel & Subsistence	2-10-11-02-2211-6002	
4 Hours – 8 Hours - \$240.00		Workshops	2-10-11-03-2148-6002	
8 Hours or more, or AUN	IA, RMA and FCM - \$330.00			

PAYMENT PERIOD (please circle)

January	February	March	April
Мау	June	July	August
September	October	November	December

Date D-M-YR	Type of Meeting Attended (ie. Regular Council Meeting, Special Coun	cil Meeting, etc.)		Council Activity Board -BD Prof Dev-PD Relations – PR Workshops - TWS	Meeting Time (to the ¼ hour) ie. 1.75	Daily Meeting time	Daily Total
		Mayor Monthly Rate		Ionthly			
		Deputy Mayor Monthly Rate Councillor Monthly Rate					1,300.00
Jan 30/19	Physician Recruitment	Councilior Monthly Rate	<u></u>	BD	2	2	155.00
Feb 5/19	Council Meeting				2.5		
Feb 12/19	Finance Committee Meeting		8	BD	1		
Feb 12/19	Council Meeting		2		1.75	2.75	155.00
Feb 13/19	Land Development Task Force			BD	2	2	155.00

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Feb	Council Meeting		3.5		155.00
19/19					
Feb 19/19	Physician Recruitment	BD	3.5	7	240.00
				TOTAL	2160.00

	Council Members Can Claim: ndance required)	What is Covered Under Remuneration: (no additional remuneration paid)
•	Regular Council Meetings.	 Preparation of Council/Committee Meetings.
•	Special Council Meetings/Committee of the Whole.	 Ceremonies, Grand Openings, Parades, Banquets, Social Events, by formal written invitation, in Official Duties.
0	Board, Committee and Commission Meetings (Note: Alternates can claim a maximum of three (3) Meetings per year when accompanied by the main members. Alternates will be paid full per diem and expenses when attending in place of the main board member.	 Meetings with Administration.
•	Planning, Budget and Strategic Initiative Meetings.	 Dealing with and responding to Public Concerns.
e	Attendance at Conferences, Seminars, Workshops, Council Orientation, and Courses with content related to their appointment.	Cheque and other Document signing.
•	Elected Official Meeting with Municipal, Provincial or Federal Elected Officials, or any Town business conducted out of Town.	Attendance at Town Social Events
•	AUMA (all Council), RMA, FCM (on rotational basis) Conferences.	Duties of Commissioner of Oaths.

Signature of Claimant: Supervisor APPROVAL: hum

Date:	02/25/19	
Administrator Approval:	23	



Town of Rocky Mountain House 2019 Council Remuneration Form

Remuneration Policy 006/2018 & Travel and Expense Policy 002/2019

		For Intern	nal use	
Name of Council Member:	Councillor Merrin Fraser	GL Codes:	Code	Total
Date:	Feb 22, 2019	Salary	2-10-11-02-2151-6007	\$1975.00
Up to 4 Hours - \$155.00		Travel & Subsistence	2-10-11-02-2211-6007	
4 Hours – 8 Hours - \$240.00		Workshops	2-10-11-03-2148-6007	415.00
8 Hours or more, or AUN	1A, RMA and FCM - \$330.00			

January	February	March	April
May	June	July	August
September	October	November	December

Date D-M-YR	Type of Meeting Attended (ie. Regular Council Meeting, Special Coun	cil Meeting, etc.)		Council Activity Board -BD Prof Dev-PD Relations – PR Workshops - TWS	Meeting Time (to the ¼ hour) ie. 1.75	Daily Meeting time	Daily Total
			\$2,900.00 / M				
			\$1,300.00 / M				1,200.00
		Councillor Monthly Rate	\$1,200.00 / M	Ionthly			
Feb	Council Meeting				2.5	2.5	155.00
5/19							
Feb	Rec Board Meeting			BD	1	1	155.00
6/19							
Feb	Finance Committee Meeting			BD	1 .		
12/19			-22		<u>12</u>		
Feb	Council Meeting				1.75	2.75	155.00
12/19							
Feb	Land Development Task Force			BD	2		
13/19						5	

Feb	Travel to Edmonton for Emerging Trends		2.5	4.5	240.00
13/19					
Feb	Emerging Trends Edmonton and travel home	PD	8	9.5	330.00
14/19					
Feb	Council Meeting		3.5	3.5	155.00
19/19					
				TOTAL	-2545.00-

2390.00

/hat Council Members Can Claim: attendance required)	What is Covered Under Remuneration: (no additional remuneration paid)			
Regular Council Meetings.	 Preparation of Council/Committee Meetings. 			
Special Council Meetings/Committee of the Whole.	 Ceremonies, Grand Openings, Parades, Banquets, Social Events, by formal written invitation, in Official Duties. 			
 Board, Committee and Commission Meetings (Note: Alternates can claim a maximum of three (3) Meetings per year when accompanied by the main members. Alternates will be paid full per diem and expenses when attending in place of the main board member. 	Meetings with Administration.			
 Planning, Budget and Strategic Initiative Meetings. 	 Dealing with and responding to Public Concerns. 			
 Attendance at Conferences, Seminars, Workshops, Council Orientation, and Courses with content related to their appointment. 	Cheque and other Document signing.			
 Elected Official Meeting with Municipal, Provincial or Federal Elected Officials, or any Town business conducted out of Town. 	Attendance at Town Social Events			
AUMA (all Council), RMA, FCM (on rotational basis) Conferences.	 Duties of Commissioner of Oaths. 			

Signature of Claimant: Supervisor APPROVAL

Date: 02/25/19	(
Administrator Approval:	Ag	

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Town of Rocky Mountain House 2019 TRAVEL & EXPENSE CLAIM Policy 002/2019

						27									
NAME	Councillor	Fraser		GL Code:		-11-02-2	211-600	7				Payme	ent Au	uthorized	by:
Address															
				POSITION	Cou	ncillor					•				
DATE	DEPART	DESCRIPTION / GL#	Destination	KMS		a states	MEALS	market in the				LODGIN		PER DIEM	
	ARRIVE Times			#	\$0.54		B \$ 12.50	L \$ 16.50	D \$ 23.00	Amo	unt	EXPEN	SES	\$6/\$10	EXPENSES
Feb 14/19	Feb 13t at 5 pm Return 8 pm on the 14/19	- Emerging Trends	Edmonton	471	\$	254.34	12.5	16.5	23	\$	52.00	\$ 3	30.00	\$ 10.0	00
					\$	-				\$	-				
					\$	_				\$	_	1			
					\$	-				\$					
					\$	-				\$	-				
a.					\$	-				\$					
L					\$	254.34				\$	52.00	\$ 3	30.00	\$ 10.0	00 \$ -
			2.5		(A)		-			(B)		(C)		(D)	(E)
											ΤΟΤΑΙ	L CLAIM (/	A+B+C	+D+E)	\$ 346.34
		enditure was incurred on Town of Rocky Mountain House not previously been paid to me or on my behalf.													
200	F		- 1				\bigcap		1.141.	2	ko				
SIGNATURE OF CLA	MANT		Feb 25/19					APPROVED	Min	ESH.	M	-			

Accommodation A	llow	ance			
\$30.00 over night o	as	per receip	ts submitted with claim.		
Meal Allowance					
Breakfast	\$	12.50		Personal Expense	
Lunch	\$	16.50		For each 24 hour period spent traveling on Town business \$10.00 inclusive to cover incidentals such as gratuities, laundry services, of	etc
Dinner	2	23.00		For travel outside of the region, you may claim a "meeting allowance" of \$6.00	



Town of Rocky Mountain House 2019 Council Remuneration Form

Remuneration Policy 006/2018 & Travel and Expense Policy 002/2019

		For Intern	nal use	
Name of Council Member:	Councillor Michelle Narang	GL Codes:	Code	Total
Date:	Feb 22, 2019	Salary	2-10-11-02-2151-6005	1975.00
Up to 4 Hours - \$155.00		Travel & Subsistence	2-10-11-02-2211-6005	
4 Hours – 8 Hours - \$240.00		Workshops	2-10-11-03-2148-6005	
8 Hours or more, or AUN	IA, RMA and FCM - \$330.00			

January	February	March	April
May	June	July	August
September	October	November	December

Date D-M-YR	Type of Meeting Attended (ie. Regular Council Meeting, Special Coun	cil Meeting, etc.)		Council Activity Board -BD Prof Dev-PD Relations – PR Workshops - TWS	Meeting Time (to the ¼ hour) ie. 1.75	Daily Meeting time	Daily Total
		Mayor Monthly Rate					
		Deputy Mayor Monthly Rate					1,200.00
		Councillor Monthly Rate	\$1,200.00 / M	Ionthly		1	
Feb	ICF Meeting	8		BD	2	2	155.00
11/19							
Feb	Finance Committee Meeting			BD	1		
12/19							
Feb	Council Meeting				1.75	2.75	155.00
12/19							
Feb	Land Development Task Force			BD	2	2	155.00
13/19							
Feb	Council Meeting				3.5		155.00
19/19							

Feb 20/19	Policing Committee	BD	3.5		155.00
20/15				TOTAL	1975.00

What Council Members Can Claim: (attendance required)	What is Covered Under Remuneration: (no additional remuneration paid)				
Regular Council Meetings.	 Preparation of Council/Committee Meetings. 				
Special Council Meetings/Committee of the Whole.	 Ceremonies, Grand Openings, Parades, Banquets, Social Events, by formal written invitation, in Official Duties. 				
 Board, Committee and Commission Meetings (Note: Alternates can claim a maximum of three (3) Meetings per year when accompanied by the main members. Alternates will be paid full per diem and expenses when attending in place of the main board member. 	Meetings with Administration.				
 Planning, Budget and Strategic Initiative Meetings. 	 Dealing with and responding to Public Concerns. 				
 Attendance at Conferences, Seminars, Workshops, Council Orientation, and Courses with content related to their appointment. 	Cheque and other Document signing.				
 Elected Official Meeting with Municipal, Provincial or Federal Elected Officials, or any Town business conducted out of Town. 	Attendance at Town Social Events				
 AUMA (all Council), RMA, FCM (on rotational basis) Conferences. 	 Duties of Commissioner of Oaths. 				

Signature of Claimant: Supervisor APPROVAL:

Date:	02/23/19	(
Administrator	Approval:	4	

Page **2** of **2**

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		For Interi	nal use	
Name of Council Member:	Councillor Leonard Phillips	GL Codes:	Code	Total
Date:	Feb 22, 2019	Salary	2-10-11-02-2151-6003	\$2060.00
Up to 4 Hours - \$155.00		Travel & Subsistence	2-10-11-02-2211-6003	
4 Hours – 8 Hours - \$240.	00	Workshops	2-10-11-03-2148-6003	570.00
8 Hours or more, or AUN	IA, RMA and FCM - \$330.00			

January	February	March	April
May	June	July	August
September	October	November	December

Date D-M-YR	Type of Meeting Attended (ie. Regular Council Meeting, Special Coun	cil Meeting, etc.)		Council Activity Board -BD Prof Dev-PD Relations – PR Workshops - TWS	Meeting Time (to the ¼ hour) ie. 1.75	Daily Meeting time	Daily Total
		Mayor Monthly Rate	\$2,900.00 / N				
		Deputy Mayor Monthly Rate Councillor Monthly Rate	the second se	the second se			1,200.00
Feb	Council Meeting				2.5	2.5	155.00
5/19							
Feb	Finance Committee Meeting			BD	1		
12/19							
Feb	Council Meeting				1.75	2.75	155.00
12/19							
Feb	Land Development Task Force			BD	2		
13/19							
Feb	Drive to Edmonton for Emerging	Trends		Workshop	2.5	4.5	240.00
13/19							

Feb	Emerging Trends Edmonton and drive home	PD	9.5		330.00
14/19					
Feb	Council Meeting		3.5	3.5	155.00
19/19					×
Feb	Policing Committee	BD	3.5	5	240.00
20/19					
Feb	CCPAC	BD	2	2	155.00
21/19					
				TOTAL	2630.00

	Council Members Can Claim: ndance required)	What is Covered Under Remuneration: (no additional remuneration paid)				
•	Regular Council Meetings.	 Preparation of Council/Committee Meetings. 				
0	Special Council Meetings/Committee of the Whole.	 Ceremonies, Grand Openings, Parades, Banquets, Social Events, by formal written invitation, in Official Duties. 				
•	Board, Committee and Commission Meetings (Note: Alternates can claim a maximum of three (3) Meetings per year when accompanied by the main members. Alternates will be paid full per diem and expenses when attending in place of the main board member.	Meetings with Administration.				
•	Planning, Budget and Strategic Initiative Meetings.	 Dealing with and responding to Public Concerns. 				
•	Attendance at Conferences, Seminars, Workshops, Council Orientation, and Courses with content related to their appointment.	Cheque and other Document signing.				
•	Elected Official Meeting with Municipal, Provincial or Federal Elected Officials, or any Town business conducted out of Town.	Attendance at Town Social Events				
•	AUMA (all Council), RMA, FCM (on rotational basis) Conferences.	Duties of Commissioner of Oaths.				

Signature of Claimant:	
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Supervisor APPROVAL:_	Bran

Date:	91/25/19	
Administrator Approval:	À	

Page **2** of **2**

THIS PERSONAL INFORMATION IS BEING COLLECTED UNDER SECTION 33(c) OF THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT FOR THE PURPOSE OF PROCESSING EXPENSE CLAIMS IF YOU HAVE ANY QUESTIONS ABOUT THE COLLECTION, CONTACT THE FOIP COORDINATOR, BOX 1509, 5116 50TH AVENUE, ROCKY MOUNTAIN HOUSE, AB T4T 1B2



Town of Rocky Mountain House 2019 TRAVEL & EXPENSE CLAIM Policy 002/2019

NAME Address	Councillor Phillips			GL Code: POSITION	Pa 2-10-11-02-2211-6003 Travel 2-10-11-03- 2148-6003 Training/workshops Councillor					Payment Authorized by:				
DATE	DEPART	DESCRIPTION / GL#	Destination	KMS #	\$0.54	14.578	MEALS B \$ 12.50	L \$ 16.50	D \$ 23.00	Amou	nt	LODGING EXPENSES	PER DIEM \$6/\$10	OTHER EXPENSES
1254	Feb 13t at 5 pm - Return 8 pm on													
Feb 14/19	the 14/19	Emerging Trends	Edmonton	508	\$	274.32		91212930	23	\$	23.00		\$ 10.00	
					s					\$				
					s					s				
	-				Ť	121-17							13.00	
				Westing	\$		IN LOSS OF	Sec. 200	10-5-1-5-1	\$				
				2 KA 12	\$	-				\$			5.12	
					s					s			14	
				114131							22.00	6	\$ 10.00	s -
					(A)	274.32]			\$ (B)		(C)	(D)	(E)
											τοται	CLAIM (A+B+C	C+D+E)	4
														\$ 307.32
		ndilure was incurred on Town of Rocky Mountain House not previously been paid to me or on my behalf.	02/25/19										3	
SIGNATURE OF CLAIMA	NT		DATE	-				APPROVED				/		
Accommodation \$30.00 over night Meal Allowance Breakfast		ipts submitted with claim.	Personal Expense]		
Lunch Dinner	\$ 16.50 \$ 23.00		For each 24 hour period For travel outside of the	od spent tra ne region, yo	veling o ou may	n Town t claim a "i	meeting all	0.00 inclu owance" o	sive to cov f \$6.00	er inci	dentals	such as grati	uilles, laund	ry services, etc.

Feb	Emerging Trends Edmonton and drive home	PD	9.5		330.00
14/19		_			
Feb	Council Meeting		3.5	3.5	155.00
19/19					•
Feb	Policing Committee	BD	3.5	5	240.00
20/19					
Feb	CCPAC	BD	2	2	155.00
21/19					
				TOTAL	2630.00

What Council Members Can Claim: (attendance required)	What is Covered Under Remuneration: (no additional remuneration paid)					
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Signature of Claimant: Supervisor APPROVAL:

Date:	02/25/19	
Date		
Administrator Approval:	AZ	
	- /	

Page 2 of 2 THIS PERSONAL INFORMATION IS BEING COLLECTED UNDER SECTION 33(c) OF THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT FOR THE PURPOSE OF PROCESSING EXPENSE CLAIMS IF YOU HAVE ANY QUESTIONS ABOUT THE COLLECTION, CONTACT THE FOIP COORDINATOR, BOX 1509, 5116 50TH AVENUE, ROCKY MOUNTAIN HOUSE, AB T4T 1B2